

Ohio County Public Library  
Personal Items Policy

For the safety and comfort of our patrons and staff, the following limits are placed on wheeled devices, bags, other personal items that may be brought onto the Ohio County Public Library premises.

All wheeled devices are prohibited inside the library building EXCEPT for the following:

- Wheelchairs, walkers, and similar equipment to assist those with medical needs or physical limitations
- Strollers for use in transporting babies and toddlers who accompany an adult
- Wheeled cases or devices needed to transport equipment or materials for people who are presenting programs in reserved library meeting rooms
- Wheeled laptop cases, backpacks, or briefcases which do not exceed 35 liters
- Other wheeled devices that are reasonably needed by the patron for transport of items for personal use which do not exceed 35 liters and that have received pre-approval of library staff or the library director

Patrons may not bring more than two (2) bags of any sort into the library including any allowed wheeled devices. Each bag must be 35 liters or less in volume and must be able to be transported solely by the patron by hand. Acceptable bags permitted inside the library include backpacks, briefcases, purses, diaper bags, totes, and courier bags. Exceptions may be made for additional bags reasonably needed by the patron for personal use that have received pre-approval from library staff. Items not permitted include but are not limited to bedrolls, frame backpacks, suitcases, large duffel bags, or plastic bags measuring more than 35 liters.

Patrons must keep personal belongings with them at all times on all areas of the premises. The library is not responsible for the security of personal items brought into the library, and the person bringing an item upon the premises assumes all risks, including the risk of theft. Unattended items will be collected or otherwise disposed of by library staff and may be stored at the end of the day in accordance with the Lost and Found Policy.

In the event library staff become(s) concerned that any personal item may pose any degree of danger to either person or property, then staff has full discretion to cause the removal of the item from the library premises, whether by directing the person having custody of the item to remove the item or by any other means of removal.

**Adopted by the Ohio County Public Library Board of Trustees: February 19, 2025**